

**COATESVILLE AREA SCHOOL DISTRICT**  
**SCHOOL BOARD MEETING MINUTES**  
*Coatesville Area Senior High School Auditorium*  
**July 24, 2018 - 7:00 PM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:03 p.m.**

**2. READING OF MISSION STATEMENT**

*The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

Dean A. Snyder, President - <i>present</i>	(Finance Committee)
Ann M. Wuertz, Vice President - <i>present</i>	(Operations & Policy Committees)
Robert J. Fisher - <i>absent</i>	(Education & Finance Committees)
Bashera Grove - <i>present</i>	(Education Committee)
James Hills - <i>present</i>	(Finance & Operations Committees)
Thomas N. Keech - <i>absent</i>	(Education Committee)
Robert T. Marshall, Jr. - <i>present</i>	(Operations Committee)
Brandon J. Rhone – <i>via teleconference</i>	(Policy Committee)
Thomas Siedenbuehl - <i>present</i>	(Policy Committee)

**Administration**

Dr. Cathy Taschner, Superintendent of Schools - *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*  
Jeffrey Ammerman, Director of Business Administration - *present*  
Karen Hall, Director of Human Resources and School Board Secretary - *present*  
Lisa Hauswirth, Director of Special Education - *absent*  
Jason Palaia, Director of Elementary and Secondary Education - *present*  
Rita Perez, Director of Pupil Services - *present*

**Student Representatives**

Diamond Marrow, Senior Class Representative - *absent*  
Beamlak Abraham, Junior Class Representative - *absent*

**Solicitor**

Michael I. Levin, Esquire - *absent*

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

### **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the June 26, 2018 School Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: James Hills

Second: Thomas Siedenbuehl

Vote: 7-0-0

### **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the June 28, 2018 Special School Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: James Hills

Second: Thomas Siedenbuehl

Vote: 7-0-0

### **APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the July 10, 2018 Special Board meeting subject to any additions, deletions, modifications or clarifications. ([Enclosure](#))

Motion: Robert Marshall

Second: Thomas Siedenbuehl

Vote: 7-0-0

## **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

1. Donna Urban
2. Michelle Muhammad
3. Don Messinger

## **EXECUTIVE SESSION**

An executive session will be held on Monday, July 23, 2018 for legal and personnel reasons.  
An executive session was held on Monday, July 9, 2018 for legal and personnel reasons.

## **SUPERINTENDENT'S REPORT**

The superintendent's report was provided by Dr. Cathy Taschner

## **SPECIAL REPORTS**

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
August 14, 2018	6:00 PM	All Committees & Special Meeting	C.A.S.H.S. Auditorium
August 28, 2018	7:00 PM	School Board Meeting	C.A.S.H.S. Auditorium

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. **CONSENT AGENDA** (*Dean Snyder, Board President*)

**RECOMMENDED MOTION:** That the Board of School Directors approves the consent agenda items:

*Addition(s) to the Agenda:*

2-M Human Resources Addendum

Motion: Ann Wuertz Second: Thomas Siedenbuehl Vote: 7-0-0

*Items to be removed from Consent Agenda:*

2-C Director of Technology Professional Services Contract  
2-D Senior Network Administrator Services Contract  
2-E Network Administrator Services Contract  
2-F Systems Administrator Services Contract  
2-J Agreement with the Protection Bureau  
2-K Administrator Salary Increases

Motion: Robert Marshall Second: Ann Wuertz Vote: 7-0-0

2. **FINANCE COMMITTEE** (*Dean Snyder, Chair*)

**A. Financial Statements**

**RECOMMENDED MOTION:** That the Board of School Directors approves the enclosed financial statements and the bills payable list, as presented. (*Enclosures*)

**B. Donation for Caln Maker Space**

**RECOMMENDED MOTION:** That the Board of School Directors accept the donation of supplies and equipment for a STEM maker spaced in memory of Jeni Stanley, beloved Caln teacher. The donation is valued at approximately \$5,500.

**C. Director of Technology Professional Services Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Logic Choice for a Director of Information Technology at a cost of \$165,000 per year. The contract provides a savings of \$53,826.01 per year. ([Enclosure](#))

Motion: Robert Marshall

Second: James Hills

Vote: 6-1-0

Opposed: Rhone

**D. Senior Network Administrator Services Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Logic Choice for a Senior Network Administrator at a cost of \$136,500 per year. The contract provides a savings of \$20,401.13 per year. ([Enclosure](#))

Motion: James Hills

Second: Ann Wuertz

Vote: 6-1-0

Opposed: Rhone

**E. Network Administrator Services Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Logic Choice for a Systems Administrator at cost of \$104,750.00 per year. The contract provides a savings of \$1,522.68 per year. ([Enclosure](#))

Motion: Robert Marshall

Second: Ann Wuertz

Vote: 6-1-0

Opposed: Rhone

**F. Systems Administrator Services Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with Logic Choice for a Systems Administrator at a cost of \$112,000.00 per year. The contract provides a savings of \$27,992.65 per year. ([Enclosure](#))

Motion: James Hills

Second: Robert Marshall

Vote: 6-1-0

Opposed: Rhone

**G. Donation for Scott Middle School Lunch Accounts**

**RECOMMENDED MOTION:** That the Board of School Directors accept the donation in the amount of \$300 from the Scott Middle School PTO to be used towards Scott Middle School lunch accounts. Scott MS PTO received the donation from Coatesville Area Interfaith Coalition.

**H. Donation from Track & Field Coaches Association of Greater Philadelphia**

**RECOMMENDED MOTION:** That the Board of School Directors accept the donation in the amount of \$1,000 from the Track & Field Coaches Association of Greater Philadelphia.

**I. Agreement with Element Environmental Solutions**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement with Element Environmental Solutions to perform asbestos inspections and serve as the Designated Person for asbestos related issues from July 2018 through June 2022 for the District at a cost of \$5,545 per year.

**J. Agreement with The Protection Bureau**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement with The Protection Bureau for fire and burglar security monitoring as presented.

**K. Administrator Salary Increases**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Administrator Salary increases as presented.

Motion: Robert Marshall

Second: James Hills

Vote: 7-0-0

**L. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Coates, Kellie, Special Education Teacher for South Brandywine Middle School. Letter Dated: 7/6/2018. Reason: Personal. Effective: 7/6/2018.
- 2) Eastburn, Susan, Teacher for North Brandywine Middle School. Letter Dated: 7/18/2018. Reason: Retirement. Effective: 7/18/2018.
- 3) Kurtzhals, Denim, Biology Teacher for the Coatesville Area Intermediate High School. Letter Dated: 7/17/2018. Reason: Personal. Effective: 9/14/2018.
- 4) Lemma, Rachel, Special Education Teacher for South Brandywine Middle School. Letter Dated: 7/5/2018. Reason: Personal. Effective: 7/5/2018.
- 5) Melesky, Danielle, Art Teacher for King's Highway Elementary School. Letter Dated: 7/17/2018. Reason: Personal. Effective: 9/14/2018.

b. EXTRA DUTY

- 1) Lee, Shawn, Orchestra Advisor for North Brandywine, South Brandywine and Scott Middle Schools. Letter Dated: 6/21/2018. Reason: Personal. Effective: 6/21/2018.
- 2) McKim, Lena, Faculty Manager for North Brandywine Middle School. Letter Dated: 7/5/2018. Reason: Personal. Effective: 7/31/2018.
- 3) Melesky, Danielle, Art Club Advisor for King's Highway Elementary School. Letter Dated: 7/19/2018. Reason: Personal. Effective: 7/19/2018.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Ashbridge, Sarah, School Psychologist for the Coatesville Area School District. Posted: 1/3/2018. Salary: \$47,131. Level: M+30. Step: 1. Temporary Professional Contract. Degree—BA Psychology & Women’s Studies, Penn State University; MS—Education in Mental Health Counseling, Fordham University. Certification: Educational Specialist School Psychologist PK-12 *Pending*. Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.
- 2) Pellegrini, Danielle, Elementary Guidance Counselor for Rainbow Elementary School. Posted: 4/18/2018. Salary: \$45,131. Level: M. Step: 1. Temporary Professional Contract. Degree—BS Education, West Chester University; MS—Education in School Counseling, West Chester University. Certification: Educational Specialist Elementary and Secondary School Counselor PK-12, English 7-12. Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Ferrara, Meghan, ESY Teacher for the Coatesville Area School District. Posted: 1/23/2018. Salary: \$33/hour. Certifications: Special Education PK-8, PK-4, Grades 5 & 6. Effective: 7/9/2018—8/2/2018. SP4: Approved. Pending 168 Forms.

3. **Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Ziff, Stephanie, Teacher for the Coatesville Area Senior High School. Effective: 2018—2019 School Year.

b. CATSS

- 1) Brown, Amy, Principal’s Secretary for the Coatesville Area Intermediate High School. Effective: 7/9/2018—8/30/2018.

c. NON-CERTIFIED

- 1) Robinson, Michelle, Administrative Assistant and Access for Special Education for the Coatesville Area School District. Effective: 7/13/2018—Intermittent.

4. **Voluntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the voluntary transfer of:

a. CATA

- 1) Krim, Erin, move from Special Education Teacher for North Brandywine Middle School to Special Education Teacher for Rainbow Elementary School. Effective: 2018—2019 School Year.

- 2) Jaskot, Gregory, move from Art Teacher for Reeceville Elementary School to Art Teacher for North Brandywine Middle School. Effective: 2018—2019 School Year.
- 3) Pearson, Eric, move from Elementary Teacher for Rainbow Elementary School to Elementary Teacher for King’s Highway Elementary School. Effective: 2018—2019 School Year.

**5. Involuntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary transfer of:

a. CATA

- 1) Borton, Nadine, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 2) Cooper, Megan, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 3) Davis, Alicia, move from Special Education Teacher for Friendship Elementary School to Special Education Teacher for Caln Elementary School. Effective: 2018—2019 School Year.
- 4) Defazio, Aubrey, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Caln Elementary School. Effective: 2018—2019 School Year.
- 5) Everhart, Barbara, move from Librarian for Friendship and East Fallowfield Elementary Schools to Librarian for East Fallowfield Elementary School. Effective: 2018—2019 School Year.
- 6) Fonde, Patricia, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 7) Gatano-Swisher, Lisa, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for King’s Highway Elementary School. Effective: 2018—2019 School Year.
- 8) Guy, Jeffrey, move from Music Teacher for Friendship Elementary School to Music Teacher for East Fallowfield Elementary School. Effective: 2018—2019 School Year.
- 9) Hager, Peggy, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.

- 10) Healy, Amelia, move from Physical Education Teacher for Reeceville Elementary School to Physical Education Teacher for the Coatesville Area Intermediate High School. Effective: 2018—2019 School Year.
- 11) Kelly, Bobbie Jean, move from Special Education Teacher for Friendship Elementary School to Special Education Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 12) Kimes, Denise, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 13) Kornet, Paul, move from Physical Education Teacher for Friendship Elementary School to Physical Education Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 14) Leyden, William, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 15) MacCausland, Shawn, move from Kindergarten Teacher for Friendship Elementary School to Kindergarten Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 16) Mayan, Cara, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for King's Highway Elementary School. Effective: 2018—2019 School Year.
- 17) Nelms, Patricia, move from School Nurse for Friendship Elementary School to School Nurse for North Brandywine Middle School. Effective: 2018—2019 School Year.
- 18) Nichols, Sean, move from Special Education Teacher for Friendship Elementary School to Special Education Teacher for King's Highway Elementary School. Effective: 2018—2019 School Year.
- 19) Norton, Sheila, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for East Fallowfield Elementary School. Effective: 2018—2019 School Year.
- 20) Pandosh, Elizabeth, move from Kindergarten Teacher for Friendship Elementary School to Kindergarten Teacher for King's Highway Elementary School. Effective: 2018—2019 School Year.
- 21) Sayles, Mary, move from Art Teacher for Friendship and East Fallowfield Elementary Schools to Art Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 22) Shaver, Sarah, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.



- 23) Washington, Pamela, move from Reading Specialist for Friendship Elementary School to Reading Specialist for King's Highway Elementary School. Effective: 2018—2019 School Year.
- 24) Wesley, Colleen, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 25) Winther, Katherine, move from Elementary Teacher for Friendship Elementary School to Elementary Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.
- 26) Wood, Merrie, move from Special Education Teacher for Friendship Elementary School to Special Education Teacher for Reeceville Elementary School. Effective: 2018—2019 School Year.

**M. Human Resources Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approves the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. FEDERATION

- 1) Scullin, Regina, Food Service General Utility Worker for King's Highway Elementary School. Letter Dated: 5/1/2018. Reason: Personal. Effective: 5/1/2018.

b. CATA

- 1) Miller, Victoria, Preschool Teacher for the Gordon Early Learning Center. Letter Dated: 7/11/2018. Reason: Personal. Effective: 7/11/2018.
- 2) Stover, Carlene, Special Education Teacher for the Coatesville Area Senior High School. Letter Dated: 6/16/2018. Reason: Retirement. Effective: 8/27/2018.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Caffarello, Jenna, Special Education Teacher for East Fallowfield Elementary School. Posted: 5/24/2018. Salary: \$44,931. Level: B. Step: 1. Temporary Professional Contract. Degree: BS—Early Education and Special Education, Gwynedd Mercy University. Certifications: Special Education PK-8, Grades PK-4. Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Glah, Sarah, Assistant Cross Country Coach for the Coatesville Area High School Campus. Posted: 6/26/2018. Salary: \$2,673.25. Effective: 2018—2019 School Year. SP4: Staff.
- 2) Thompson, Fred, Head Boys' Varsity Basketball Coach for the Coatesville Area High School Campus. Posted: 5/21/2018. Salary: \$7,523.50. Effective: 2018—2019 School Year. SP4: Pending. Pending 168 Forms.

Motion: Ann Wuertz

Second: Thomas Siedenbuehl

Vote: 6-0-1  
Abstained: Rhone

3. **EDUCATION COMMITTEE** (*Bashera Grove, Chair*)

A. **Confidential Student Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential student agreement for student 1718100054720.

B. **Confidential Student Agreement**

**RECOMMENDED MOTION:** That the Board of School Directors approve the confidential student agreement for student 1718100063960.

C. **AFJROTC Out-of-State Field Trip Request**

**RECOMMENDED MOTION:** That the Board of School Directors approve the request for an out of state field trip as presented.

D. **Homebound Instruction**

**RECOMMENDED MOTION:** That the Board of School Directors approve the homebound instruction request for the following students: 171810005080, 1718100045830.

E. **ESY Independent Contractor Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the independent contractor contract with Lori Vanderbilt for ESY tutoring as presented.

F. **ESY Independent Contractor Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the independent contractor contract with Chris Roberts for ESY tutoring as presented.

G. **ESY Independent Contractor Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the independent contractor contract with Fred Strong for ESY tutoring as presented.

H. **School Physician Independent Contractor Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the independent contractor contract with Dr. Robert E Schmidt as presented.

**I. School Physical Independent Contractor Contract**

**RECOMMENDED MOTION:** That the Board of School Directors approve the independent contractor contract with Sandra Kreiss-Schmidt, CSN SNP as presented.

**J. ESY Contracts**

**RECOMMENDED MOTION:** That the Board of School Directors approve the ESY Contracts for the following students:

1718100037000	1718100074190
1718100082420	1718100096290
1718800004780	1718100034960
1718700003710	1718500010110
1718100025540	

**4. OPERATIONS COMMITTEE (James Hills, Chair)**

**A. Request for Waiver of Fees**

**RECOMMENDED MOTION:** That the Board of Directors approve the request for waiver of fees from the Coatesville Soccer program to host an indoor winter soccer futsal league. The event occurs during custodial working hours.

**5. POLICY COMMITTEE (Thomas Siedenbuehl, Chair)**

**A. Policy 711 - Advertising on School Property - Second Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 711.

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

1. Becky Harlan	6. Katie Hadzor
2. Michelle Muhammad	7. Audra Ritter
3. Donna Urban	8. Mary Morris
4. Elwood Dixon	9. Jacqueline Lewis
5. Laurie Shannon-Bailey	

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 8:37 p.m. on a motion by James Hills.

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*